

# Professional Online Academy Vu Topper RM



## MGT-111 Introduction To Public Administration Update MCQ'S Mid Term



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**Question No:1** (Marks:1)

**Vu-Topper RM**

Autonomous bodies have their own \_\_\_\_\_ .

A. None of the above

**B. Board of Governors**

C. Board of Auditors

D. Board of Revenue

**Question No:2** (Marks:1)

**Vu-Topper RM**

Which of the following terms best defines the 'Government of India Act 1858'?

**A. Framework**

B. Ordinance

C. Constitution

D. Agenda

**Question No:3** (Marks:1)

**Vu-Topper RM**

Who is the head of Cabinet in Pakistan?

A. President

B. Interior Minister

C. Foreign Minister

**D. Prime Minister**

**Question No:4** (Marks:1)

**Vu-Topper RM**

There are \_\_\_\_\_ general seats in National Assembly of Pakistan.

A. 282

B. 262

**C. 272**

D. 292

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**Question No:5**

**(Marks:1)**

**Vu-Topper RM**

A minister is political head of the ministry and provides:

- A. All of the mentioned
- B. Policy guidelines**
- C. SOPs
- D. Technical guidelines

**Question No:6**

**(Marks:1)**

**Vu-Topper RM**

The main aim of "Public Administration" is:

- A. None of the given options
- B. Implementation of laws and policies**
- C. International management
- D. Earning profit solely

**Question No:7**

**(Marks:1)**

**Vu-Topper RM**

A visible action is called:

- A. Behaviour**
- B. None of the above
- C. Emotion
- D. Attitude

**Question No:8**

**(Marks:1)**

**Vu-Topper RM**

Those employees of government who draw their salaries from public exchequer are called \_\_\_\_\_.

- A. Businessman
- B. All of the given options
- C. Ex-service man
- D. Civil servants**

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**Question No:9**

**(Marks:1)**

**Vu-Topper RM**

Which of the following pairs is correctly matched?

- A. Unity of Command: Simon
- B. Hierarchy of Authority: Max Weber**
- C. Theory of Bureaucracy: Fayol

**Question No:10**

**(Marks:1)**

**Vu-Topper RM**

Which among the following is a Division of Ministry of Finance?

- A. Statistics Division
- B. All of the mentioned
- C. Economic Division
- D. Revenue Division**

**Question No:11**

**(Marks:1)**

**Vu-Topper RM**

According to Civil Servant Act 1973, what does "Civil" mean?

- A. Public
- B. Army
- C. Government**
- D. Judiciary

**Question No:12**

**(Marks:1)**

**Vu-Topper RM**

The structure and functioning of Modern Police is based on:

- A. Police Act 1864
- B. Police Act 1861**
- C. Police Act 1863
- D. Police Act 1862

**Question No:13**

**(Marks:1)**

**Vu-Topper RM**

Who laid the initial structure of civil services in the Sub-Continent?

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- A. Atchison Commission
- B. East India Company**
- C. British Parliament
- D. East India College

**Question No:14** (Marks:1) **Vu-Topper RM**

Political head of a ministry is \_\_\_\_ .

- A. Chief Justice of Pakistan
- B. President of Pakistan
- C. Secretary of Common Wealth
- D. Minister**

**Question No:15** (Marks:1) **Vu-Topper RM**

In theory ..... leaders emphasize on integration of subordinate's goal with the organizational goal.

- A. x
- B. z
- C. y**
- D. x and y

**Question No:16** (Marks:1) **Vu-Topper RM**

\_\_\_\_\_ seats are reserved for women of Punjab in National Assembly of Pakistan.

- A. 45
- B. 35**
- C. 30
- D. 40

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**Question No:17**

**(Marks:1)**

**Vu-Topper RM**

Indian subcontinent witnessed the initial structure of civil service where employees belonged to:

- A. Indian Administrative Service 1858
- B. Indian Police Service 1861
- C. Mercantile Service 1601-1858
- D. Indian Civil Service 1835**

**Question No:18**

**(Marks:1)**

**Vu-Topper RM**

Which of the following pairs is correctly matched?

- A. Herbert Simon: Artificial intelligence
- B. Theory of Bureaucracy: Fayol**
- C. Unity of Command: Simon
- D. Theory X: Max Weber

**Question No:19**

**(Marks:1)**

**Vu-Topper RM**

Which among the following is NOT a democratic value?

- A. Individualism
- B. Judiciary**
- C. Liberty
- D. Equality

**Question No:20**

**(Marks:1)**

**Vu-Topper RM**

There is a scientific way of doing things and F.W Taylor called it \_\_\_\_\_.

- A. One good way
- B. One's own way
- C. One best way**
- D. None of the above

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**Question No:21**

**(Marks:1)**

**Vu-Topper RM**

The rules that explain the working of government are termed as:

- A. Rules of Secretariat
- B. Rules of Government
- C. Rules of Public Sector
- D. Rules of Business**

**Question No:22**

**(Marks:1)**

**Vu-Topper RM**

The letter "D" in the term POSDCORB refers to:

- A. Disclosing
- B. Directing**
- C. Diagnosing
- D. Demanding

**Question No:23**

**(Marks:1)**

**Vu-Topper RM**

\_\_\_\_\_ seats are reserved for non-Muslims in National Assembly of Pakistan.

- A. 10**
- B. 21
- C. 25
- D. 11

**Question No:24**

**(Marks:1)**

**Vu-Topper RM**

Which of the following is NOT a recommendation by Rowland Egger in his report on reforms in civil service?

- A. There is a need to have specialization in civil service
- B. Standardized pay scales based on comprehensive job analysis
- C. The generalists should dominate other services**
- D. Unification of entire group of civil servants into Civil Service of Pakistan

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**Question No:25**

**(Marks:1)**

**Vu-Topper RM**

The first hour of everyday sitting of legislature is known as \_\_\_\_\_.

A. Lobbying

**B. Question hour**

C. Preparation hour

D. Attendance hour

**Question No:26**

**(Marks:1)**

**Vu-Topper RM**

The control which is exercised by superiors over the subordinates within the chain of hierarchy or by other parallel agencies in the executive branch is termed as:

**A. Internal control**

B. Judicial control

C. External control

D. Executive control

**Question No:27**

**(Marks:1)**

**Vu-Topper RM**

Majority of people in Pakistan want to join civil services due to the need of:

A. Achievement

B. Relatedness

C. Affiliation

**D. Power**

**Question No:28**

**(Marks:1)**

**Vu-Topper RM**

Mr Junaid was working as an Assistant Manger HR under the supervision of Mr. Hassan who is Manager HR in an organization in Islamabad. He was transferred to Karachi with better salary. He refused to accept better salary package by saying that, "I am enjoying work with Mr. Hassan." This statement is a true depiction of:

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- A. Need for existence
- B. Need for power
- C. Need for achievement
- D. Need for affiliation**

**Question No:29** (Marks:1) **Vu-Topper RM**

Which of the followings is NOT a way to increase group cohesiveness?

- A. Increase interpersonal attraction
- B. Reduce interdependence
- C. Increase interaction
- D. Introduce competition**

**Question No:30** (Marks:1) **Vu-Topper RM**

PPB stands for:

- A. Planning Programming Budgeting**
- B. Planning Performance Budgeting
- C. Public Programming Budgeting
- D. Public Planning Budgeting

**Question No:31** (Marks:1) **Vu-Topper RM**

Which of the following types of budget presents usually three years projection of expenditures?

- A. Medium Term Budgetary Framework**
- B. Performance budgeting
- C. Incremental budgeting
- D. Zero-based budgeting

**Question No:32** (Marks:1) **Vu-Topper RM**

The power of IT expert is categorized as:

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- A. Legitimate power
- B. Expert power**
- C. Coercive power
- D. Reward power

**Question No:33**

**(Marks:1)**

**Vu-Topper RM**

Which of the following is/are type(s) of external control?

- A. Resolutions & Motions**
- B. All of the given options
- C. Debates & Discussions
- D. Questions

**Question No\_1**

**(Marks:1)**

**Vu-Topper RM**

Which of the following involves the issues of public budget, financial implementation and control system?

- A. Public expenditure
- B. Federal finance
- C. Public revenue
- D. Financial administration**

**Question No:34**

**(Marks:1)**

**Vu-Topper RM**

The Study of Government was started in;

- A. 11th Century
- B. 19th Century**
- C. 25th Century
- D. 20th Century

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**Question No:35**

**(Marks:1)**

**Vu-Topper RM**

The manager of marketing department shares information about the new orders with the manager of sales department. This type of information is defined as:

- A. Lateral communication**
- B. Diagonal communication
- C. Upward communication
- D. Vertical communication

**Question No:36**

**(Marks:1)**

**Vu-Topper RM**

Which of the following is NOT a function of informal groups?

- A. Maintain common values & interests
- B. Aid to help people to solve problems
- C. Help people to deal with boredom
- D. Do not facilitate employees to socialize**

**Question No:37**

**(Marks:1)**

**Vu-Topper RM**

In which of the following year the Telegraph service was seperated from Pakistan Postal Service?

- A. 1949
- B. 1975
- C. 1955
- D. 1965**

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**Question No:38**

**(Marks:1)**

**Vu-Topper RM**

\_\_\_\_\_ is the development of pool of job candidates in accordance with human resource plan.

- A. Selection
- B. Recruitment**
- C. HR planning
- D. Training

**Question No:39**

**(Marks:1)**

**Vu-Topper RM**

Who is the founder of district administration system?

- A. Sher Shah Suri**
- B. Jalal-ud-din Akbar
- C. Ala-ud-din Khilji
- D. Feroz Shah Tukhlaq

**Question No:40**

**(Marks:1)**

**Vu-Topper RM**

Establishment Division is \_\_\_\_\_.

- A. Financial institute of government
- B. Human Resource Organization of government**
- C. Main recruitment agency of government
- D. Monitoring organization

**Question No:41**

**(Marks:1)**

**Vu-Topper RM**

Which of the following is the head of Audit & Accounts organization of Government of Pakistan?

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- A. Chief Accountant
- B. Chartered Accountant
- C. Secretary Finance
- D. Auditor General**

**Question No:42**

**(Marks:1)**

**Vu-Topper RM**

In our country "Basic Democracies System" was introduced in which of the following year?

- A. 1955
- B. 1956
- C. 1957
- D. 1958**

**Question No:43**

**(Marks:1)**

**Vu-Topper RM**

The issuing of licenses & permits by District Magistrate is categorized under which of the following function of district administration?

- A. Judicial
- B. Revenue
- C. Coordinative
- D. Executive**

**Question No:44**

**(Marks:1)**

**Vu-Topper RM**

The process by which two parties interact to resolve conflict jointly is termed as:

- A. Communication

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**B. Negotiation**

C. Grapevine

D. Authority

**Question No:45**

**(Marks:1)**

**Vu-Topper RM**

What was the position of Chester I. Barnard in Bell Telephone Company?

**A. President**

B. Finance Manager

C. Accountant

D. Admin. Officer

**Question No:46**

**(Marks:1)**

**Vu-Topper RM**

The team which works together toward performance of work assigned to it, is best termed as:

**A. Quality circle**

B. Task force

C. Committee

D. Panel

**Question No:47**

**(Marks:1)**

**Vu-Topper RM**

Which of the followings is not a part of Maslow's Need Hierarchy

A. Self-actualization

B. Belongingness

C. Basic Needs

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## **D. Synergy**

**Question No:48**

**(Marks:1)**

**Vu-Topper RM**

The income from property and investment comes under the head of:

- A. Tax receipt
- B. Non-tax receipt**
- C. Excise duty
- D. Tariff

**Question No:49**

**(Marks:1)**

**Vu-Topper RM**

Transformational leaders are also called as:

- A. Managerial leaders
- B. Charismatic leaders**
- C. Employee-related leaders
- D. Trait leaders

**Question No:50**

**(Marks:1)**

**Vu-Topper RM**

The emergence of Public Administration as a discipline to be taught in formal educational institutes started first in;

- A. Europe
- B. USA**
- C. Canada
- D. Africa

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**Question No:51**

**(Marks:1)**

**Vu-Topper RM**

The combination of two or more people which has common objective to achieve is described as:

- A. Team**
- B. Panel
- C. Mob
- D. Society

**Question No:52**

**(Marks:1)**

**Vu-Topper RM**

Which of the following article of the constitution of Pakistan ensures the establishment of NFC?

- A. 162(1)
- B. 160(1)**
- C. 163(3)
- D. 164(2)

**Question No:53**

**(Marks:1)**

**Vu-Topper RM**

Main pillars of government are:

- A. Executive
- B. Legislature
- C. Judiciary
- D. All of the above**

**Question No:54**

**(Marks:1)**

**Vu-Topper RM**

Who is responsible for the development of budget in Pakistan?

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- A. Ministry of Industries
- B. Ministry of Finance**
- C. Ministry of Commerce
- D. Ministry of Accounts

**Question No:55**

**(Marks:1)**

**Vu-Topper RM**

The managerial position in government sector is started from which of the following scale?

- A. BS-18
- B. BS-17**
- C. BS-19
- D. BS-15

**Question No:56**

**(Marks:1)**

**Vu-Topper RM**

What is/are function/s of 'Citizen Community Boards'?

- A. To monitor programs implemented at local level
- B. To improve service delivery at local level
- C. To promote justice and impartiality at local level
- D. All of the given options**

**Question No:57**

**(Marks:1)**

**Vu-Topper RM**

The training of the civil servants before entering the job is given in which of the following institutes?

- A. National Institute of Public Administration**
- B. Pakistan Administrative Staff College

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- C. Pakistan Academy for Rural Development
- D. Pakistan Civil Services Academy

**Question No:58**

**(Marks:1)**

**Vu-Topper RM**

Who initiates the communication with some purpose?

- A. Sender**
- B. Receiver
- C. Decoder
- D. Recorder

**Question No:59**

**(Marks:1)**

**Vu-Topper RM**

Which of the following term best defined the 'Government of India Act 1858'?

- A. Framework
- B. Ordinance
- C. Constitution ,**
- D. Agenda

**Question No:60**

**(Marks:1)**

**Vu-Topper RM**

The control exerted by Public Accounts Committee of National Assembly of Pakistan is a type of \_\_\_\_\_ control.

- A. internal ,**
- B. external
- C. judicial
- D. none of the above

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Question No:61

(Marks:1)

Vu-Topper RM

Departmentalization is done on the basis of \_\_\_\_\_.

A. Different activities ,

B. Difficult activities

C. Similar activities

D. Unique activities

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